



WORK SHEET FOR CHAPTER REGIONAL COMMITTEE EXECUTIVE SESSION –
REGION IV Chapter Regional Conference (CRC)

Recommendations for Society Year 2020-2021

Instructions: The Regional Nominating Committee Member, as Chair of the CRC Executive Session, is responsible for submitting these **original pages** 1, 2, 3, 4, and 6, along with additional names for Treasurer, Vice President, and Director-at-Large as noted, to the Nominating Committee Secretary (NCS), ASHRAE, 1791 Tullie Circle, NE, Atlanta, GA 30329 within 30 days after the CRC.

The Nominating Committee Member shall send **copies of Parts 2, 3, 4, 5, and 6** to the Director and Regional Chair (DRC) – (**not page 1**). The DRC shall send the completed and signed DRC recommendations on page 5 to the NCS.

- Note:**
1. All candidates shall be listed in order of preference.
 2. **Nominating a name in any of the following positions indicates that the candidate has been contacted to confirm a willingness to serve.**
 3. Each candidate should ensure that their electronic biographical record located at www.ashrae.org is current.

1. OFFICERS AND BOARD OF DIRECTORS

	<u>2019-2020 Officers:</u>	<u>CRC Recommendations for SY 2020-2021:</u>
President-Elect	Chuck Gulledge III	_____
Treasurer*	*Mick Schwedler	() _____
Vice President	M. Dennis Knight	() _____
Vice President	Farooq Mehboob	() _____
Vice President	*K. William Dean	() _____
Vice President	*William F. McQuade	() _____

* Eligible for re-election to this position for one additional consecutive year
Additional names may be submitted in priority order on separate page. There are a maximum of four (4) VP positions on the Executive Committee.

Directors-at-Large whose terms expire in June 2020:

Director-at-Large**	Van D. Baxter	(1) _____
Director-at-Large**	Donald L. Brandt	(2) _____
Director-at-Large**	Tim McGinn	(3) _____

**Additional names may be submitted in priority order on a separate page.

Director and Regional Chair whose term expires in June 2020:

Please prioritize.

_____ N/A	(1) _____
	(2) _____
	(3) _____

Submitted by:

Region IV Member, Nominating Committee

Date

(Note: DO NOT send this page to the DRC)

2. SOCIETY COMMITTEES* (Recommendations to Society President-Elect)

<u>Committee</u>	<u>Full Name</u>	<u>Member No. (required)</u>	<u>Comments</u>
Audit			
Building Energy Quotient			
Certification			
Conferences & Expositions			
Development			
Electronic Communications			
Environmental Health			
Finance			
Handbook**			
Historical			
Honors & Awards			
Planning			
Professional Development			
Publications			
Refrigeration			
Research Administration**			
Residential Buildings			
Society Rules			
Standards**			
Technical Activities**			

* - The CRC should contact candidates to obtain their agreement to serve on committees before candidates' names are listed above.

** - Members of these committees are elected by Board of Directors and results presented at the Winter Sunday Board Meeting.

3. NOMINATING COMMITTEE

Note: Nominating Committee Members, Alternates and Reserve Alternates must be **Members (Member grade or higher) of the Society for a minimum of five years** at the time of selection; must be selected at least one year in advance of taking office; and may serve no more than a total of six years on the Nominating Committee.

	2019-2020	2020-2021	2021-2022
Member	Andrew L Cochrane (#5151022)	#	#
Alternate	Katherine L Newton (#8220625)	#	#
Reserve Alternate	Charlie D Curlin, Jr (#5087032)	#	#

Fill in names for all positions for all choices. For RVCs whose terms are not expiring, list them as the first choice unless they are unable to continue serving. Nominating member can complete the second and third choices from the previous CRC.

4. REGIONAL VICE CHAIRS - Grassroots Committees

Select three choices in each category, if possible. Candidates for Regional Vice Chairs must be Members (Member grade or higher) of the Society in good standing for three years prior to the start of their terms. Please use full name (no nickname) and member number for each candidate recommended.

<u>Committee</u>	<u>2019-2020</u>	Term of service	<u>2020-2021</u>		
			<u>1st choice</u> (name & member #)	<u>2nd choice</u> (name & member #)	<u>3rd choice</u> (name & member #)
Chapter Tech Transfer	Christopher A Adams (#8059457)	17-21	#	#	#
Government Affairs	Tim Ashby (#5221282)	17-22	#	#	#
Membership Promotion	Brian K Justice (#8111719)	18-21	#	#	#
Research Promotion	Valarie B Simmons (#8251805)	19-22	#	#	#
Student Activities	Adam Blake Parker (#8187674)	17-20	#	#	#
Young Eng in ASHRAE	Jackson Willis (#8131514)	17-20	#	#	#

4a. REGION MEMBERS COUNCIL REPRESENTATIVE

Select three candidates in priority order. Candidates for Region Members Council Representative (RMCR) must hold Member grade or higher in the Society for three years prior to the start of terms. The RMCR may also be the ARC (See 4a). List candidates below, using full name (no nickname) and member number for each candidate recommended.

	<u>2019-20</u>	Term	<u>2020-2021</u>		
			<u>1st choice</u> (name & member #)	<u>2nd choice</u> (name & member #)	<u>3rd choice</u> (name & member #)
Bryan M Holcomb (#7987187)	19-22	#	#	#	

4b. REGION-AT-LARGE SUB-REGION CHAIRS

Select three candidates in priority order. Candidates for Sub-Regional Chair must hold Member grade or higher in the Society for three years prior to the start of terms. List candidates below, using full name (no nickname) and member number for each candidate recommended.

<u>Committee</u>	<u>20YY-20YY</u>	<u>Term</u> of service	<u>20XX-20XX</u>		
			<u>1st choice</u> (name & member #)	<u>2nd choice</u> (name & member #)	<u>3rd choice</u> (name & member #)
Sub-Region I	(name) #444444	aa-bb	#	#	#
Sub-Region II	(name) #555555	aa-bb	#	#	#

IMPORTANT:
 The CRC should complete the charts above and forward a copy of Parts 2, 3, 4, 5, and 6 to the Director and Regional Chair (DRC), who should complete the chart on page 5. **The DRC then sends their completed and signed recommendations on page 5 to the NCS. The NCS will forward them to the President-Elect, who will handle the final selection process.**

The DRC recommends that the President-Elect appoint the following for 2019-2020:

The DRC should list his/her recommendations below and send page 5 to the NCS. The NCS will forward them to the President-Elect, who will handle the final selection process.

- Chapter Technology Transfer RVC _____
- Government Affairs RVC _____
- Membership Promotion RVC _____
- Research Promotion RVC _____
- Student Activities RVC _____
- Young Engineers in ASHRAE RVC _____

The DRC recommends to the President-Elect the following prioritized list of candidates for the Region Members Council Representative position:

- Candidate #1 _____
- Candidate #2 _____
- Candidate #3 _____

Submitted by:

Steven A Marek, Region IV DRC (sign above)

Date

5. RECOMMENDATIONS FOR AWARDS

NOTE: Nominations for the John F. James International Award, Regional Award of Merit, and Chapter Service Award for general Society activities should be submitted in electronic format (adobe.pdf). The nominations should include a letter of recommendation from a sponsor (chapter, region, committee or ASHRAE member) that clearly addresses specific contributions and a current ASHRAE Biographical Record. For award criteria or point tally forms, please visit www.ashrae.org/honors.

Award	Name (do not use nicknames)	Special Instructions
John F. James International Award (participation in international activities)		Must include letter(s) of recommendation and bio before submitting candidate's name
Regional Award of Merit (no limit on number of awards; attach list if needed)		Must include bio and point tally form before submitting candidate's name
Chapter Service Award (no limit on number of awards; attach list if needed)		Must include bio and point tally form before submitting candidate's name

6. CRC GENERAL CHAIR - Report names of the next 3 upcoming general chairs. (Note: This is NOT an Executive Session item. It is included on this sheet for convenience in reporting.)

<u>Name</u>	<u>Host Chapter</u>	<u>CRC Year</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____